



Islamic Center of Naperville Full-Time School Program

2844 West Ogden Avenue, Naperville, Illinois 60540-6709
 Telephone: (630) 428-3733 ♦ URL: <http://www.islamiccenterofnaperville.org/>

TUITION AGREEMENT 2011- 2012

(Please use one form per child)

Please sign and return completed agreement accompanied by the appropriate fee and documents as mentioned on the reverse side of this form.

Child's Information:

Name: (First, M.I., Last) _____ Birth Date: (yyyy/mm/dd) _____

Father's Information:

Name: (First, Last) _____ Telephone: (Cell) _____ e-Mail _____

Mother's

Name: (First, Last) _____ Telephone: (Cell) _____ e-Mail _____

Home Address: _____ City & Zip: _____

Home Phone No.: _____ Emergency Phone No.: _____

GRADE: Kindergarten Pre-Kindergarten Pre-School
 PLAN CODE: A1 PLAN CODE: _____ PLAN CODE: _____

*[Please check (✓) only **ONE** box for the GRADE above. Please select a Plan Code if applicable (Pre-KG & Pre-School ONLY).]*

We agree, as parents/guardians, to cooperate with the Islamic Center of Naperville's Full-Time School Program as follows:

1. To pay a one-time, non-refundable, Registration & Supplies Fee of \$250 at the time of making Application for Enrollment. *We understand that the Registration & Supplies Fee **MUST** be paid to guarantee a place in your program. The fee schedule and Terms & Conditions from the other side of this form is an integral part of this agreement for the plan selected.*
2. To make the tuition payments, payable in advance on the first day of each month, to Islamic Center of Naperville. This fee is the same for each month, regardless of attendance days available for that month. The tuition agreement is for the entire Academic Year and *the installment payment plan is for our convenience only. This obligation may be waived **ONLY** under extenuating circumstances such as job transfers and the like upon **MUTUAL** agreement.*
3. There are **NO REFUNDS** or tuition allowances made for scheduled closures due to holidays, emergencies, sick days, vacation days, or absences.
4. There shall be a \$35.00 fee for any check returned by our bank.

We have read the above agreement and agree to abide by it.

1. _____ 2. _____ Date: _____
 (Parent's/Guardian's Signatures)

For Office Use Only:

Registration Date: _____ / _____ / _____
 Grade Registered: _____
 Attendance Plan: _____
 Completed Tuition Agreement: Yes _____ No _____
 Registration: \$ _____
 Payment Method: Cash _____ Check _____
 Student's Immunization & Health Record: Yes _____ No _____
 Medical Emergencies Consent form submitted: Yes _____ No _____



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Program Eligibility, Fee Schedule, School Hours, Etc. for 2011- 2012

| <u>Grade</u> | <u>Minimum Age in September of the current year</u> |
|------------------|---|
| Kindergarten | Five (5) years |
| Pre-Kindergarten | Four (4) years |
| Pre-School | Three (3) years |

REGISTRATION & SUPPLIES FEE

A one-time non-refundable Registration & Supplies Fee is required at the time of making this Application for Enrollment. \$250.00

PROGRAM HOURS & FEE SCHEDULE

If your child is being enrolled for pre-kindergarten or pre-school, please select one of the following plans:

| <u>PLAN</u> | <u>Class</u> | <u>Program Hours</u> * | <u>Days per Week</u> | <u>TUITION</u> | <u>Monthly Installmen</u> <u>t</u> |
|-------------|---------------------------------------|------------------------|----------------------|----------------|---------------------------------------|
| A1 | Full Day (KG-only) | 8:00 a.m. -3:00 p.m. | 4 1/2 days | 4000.00 | 10 months/ 400.00 |
| A2 | Full Day (Pre-Kg and Preschool) | 8:00 a.m. – 3:00 p.m. | 4 1/2 days | 4500.00 | 10 months/ 450.00 |
| B1 | Half Day | 8:00 a.m.-12:30 p.m. | 4 1/2 days | 4000.00 | 10 months/ 400.00 |

* **On Fridays, the school hours are 8:00 a.m. to 11:30 a.m. for both plans, A1, A2 & B1.**

** **Plan B1 is available for pre-kindergarten and pre-school children only. Kindergartners are expected to attend full day.**

*** **First month of Tuition collection will start in September and last month will be in June.**

TERMS & CONDITIONS: (Please read the entire fine print.)

- Space is reserved on a first-come, first-served basis. However, acceptance of this form does not guarantee admission.
- Tuition fee may be paid in lump sum, or in monthly installments by the 5th day of every month. Monthly Installments are for the convenience of parents. However, you are expected to make full payment of the contracted tuition amount over the life of the contract.
- A returned check charge of \$35 shall be made if your check does not get cleared. [*Checks may be deposited up to 45 days from receipt.*]
- *Operating expenses require that parents maintain tuition payments. There are **NO REFUNDS** or tuition allowances made for vacation days, sick days, or holidays when your child is not dropped off at our premises. This includes emergency closings due to weather or other causes beyond our control.*

DOCUMENTATION REQUIRED AT THE TIME OF REGISTRATION

- ✓ Completed Tuition Agreement with appropriate fee
- ✓ Proof of Date of Birth (for new students only)
- ✓ Medical Emergencies Consent Form

Please use **APPLICATION / RECORD OF CHILD INFORMATION** (CFS 428 / IL 418-0180) and



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CERTIFICATE OF CHILD HEALTH EXAMINATION (CFS 600 / IL 418-0139) . These forms are designed by the Illinois Department of Children and Family Services with your child's well-being as the prime concern.

- ✓ Immunization and Health Record, including allergies and other health concerns

GENERAL INFORMATION

Our curriculum includes the teaching of Islamic manners, Qur'an & Hadith appropriate to the age groups, and other academic programs.

Holiday Schedule will be supplied at the time of school's start.